

2023 COMMUNITY INVESTMENT APPLICATION

ORGANIZATIONAL GOVERNANCE ADDENDUM

General

- All directors and Officers sign an Ethics Statement?
- The Board regularly reviews the Financial Statement presented in comparative format of actual vs. budget and prior year?
- All board members donate annually to the local organization?
- The Finance Committee performs an Annual Risk Assessment?
- All Board Members and Officers have an organization chart and delegated responsibility and authority levels?

Operational and Financial - There written policies and procedures in the following areas:

- Cash and Deposits
- Purchase and Payroll Authorization
- Recording of Accounting Entries
- Closing Procedures of Agency Financials
- Reconciliation of Bank Accounts

In each of the five areas, there are appropriate Segregation of Duties and Authorization Levels.

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Governance

1. Do you have any national and/or state affiliations, accreditations, ratings or certifications? Please list and describe.
2. When was the last time your Board of Directors reviewed the organization's mission and supporting strategies?
3. Does your organization have a strategic plan? When was the last time it was updated? How often is it reviewed?
4. How is the strategic plan used in implementing decisions and actions within the organization?
5. When was the last time the Board of Directors reviewed the organization bylaws and other governing documents?

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6. Describe how new board members are oriented to their board roles and responsibilities (Include frequency, process, content, etc.).

[Redacted]

7. Do the organizational bylaws set a certain number of consecutive terms that can be held by a board member or provide for a limit on the number of consecutive years served?

[Redacted]

8. What are the term limits?

[Redacted]

9. When did the board conduct a review of the completed IRS Form 990 and all attachments?

[Redacted]

10. If the board did not conduct a timely review of the completed IRS Form 990, explain why not.

[Redacted]

11. Is your organization governed at local, regional, state or national level? (Check all that apply)

- Local
- Regional
- State
- National

I do hereby certify that all of the foregoing information and statements submitted in this application and its attachments and supporting documents are true and correct to the best of my knowledge, and that all responses to the questions are full and complete, omitting no material information.

Executive Director (Print Name)

Executive Director Signature

Date