

2017/18 Campaign Report

Please attach this form to the **outside** of the Campaign Report Envelope

**GIVE.
ADVOCATE.
VOLUNTEER.
LIVE UNITED**



United Way of Coastal Georgia, Inc.

Company Name: _____

DEPARTMENT: _____

Campaign Coordinator: _____

E-mail: _____

Telephone: _____

Campaign Results:

Number of pay periods in your year: 12 24 26 52

Date payroll deductions begin: _____

Total Number of Employees: _____ Total Number of Donors: _____

Total Number of Leadership Givers: _____

Employees:	# of Donors	Amount Enclosed	Total Contributions				
Fully Paid Gifts (Cash & Checks Enclosed)..... <small>(Please do not include special event money in this total)</small>	<input type="text"/>	<table border="1"> <tr> <td>\$ <input type="text"/></td> <td>\$ <input type="text"/></td> </tr> <tr> <td><i>Cash</i></td> <td><i>Checks</i></td> </tr> </table>	\$ <input type="text"/>	\$ <input type="text"/>	<i>Cash</i>	<i>Checks</i>	\$ <input type="text"/>
\$ <input type="text"/>	\$ <input type="text"/>						
<i>Cash</i>	<i>Checks</i>						
Other Pledges..... <small>(Please enclose signed pledge cards for pledges other than payroll deduction, i.e., securities/stock, automatic account deduction)</small>	<input type="text"/>		\$ <input type="text"/>				
Payroll Deduction (Annualized)..... <small>(Please place one copy of pledge form in the envelope and retain a copy for your payroll department).</small>	<input type="text"/>		\$ <input type="text"/>				
Corporate Gift:.....		\$ <input type="text"/>	\$ <input type="text"/>				
Special Events (Fund Raisers): <small>(Payment must be enclosed to be included in this report)</small>		\$ <input type="text"/>	\$ <input type="text"/>				
Total	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>				

Payroll Information:

Payroll Contact: _____ **Payroll phone #** _____

Payroll/Accounting Email: _____

How to Report Your Results:

- Separate pledge Forms: Payroll Deduction Pledge Forms, Fully Paid Pledges (i.e., 1 time cash or check), and Other Unpaid Pledge Forms.
- Put monies for Special Events in a separate marked envelope.
- Seal the envelope and staple this form to the front of the envelope.
- Complete this Campaign Report (make sure to annualize the Payroll Deductions). Also, be sure to **sign** the report and keep a copy of the report for your records.
- Deliver to UWCGA or call 265-1850 to arrange pick-up.

Company Signature Required

Signature: _____

Title: _____

Print Name: _____

Phone #: _____

E-mail: _____

Thank You!